



**DEPARTMENT OF THE AIR FORCE
366TH SECURITY FORCES SQUADRON (ACC)
MOUNTAIN HOME AIR FORCE BASE, IDAHO**

MEMORANDUM FOR 366 SFS/S5B

FROM:

SUBJECT: Request for Installation Entry Pass (366 SFS Form 30a)

Home Phone:
Cell Phone:
Location of Event:

2. The individuals listed have been informed a background and local files check will be conducted. The individuals have been informed that disclosure of the above information is voluntary; however, failure to do so will result in the individual being denied access to the installation.

1st Ind, 366 SFS/S5B

MEMORANDUM FOR:

Approved/Disapproved

Authenticated on _____ by
(Date)

(Signature)

(Printed name & grade) 366 SFS Representative

PRIVACY ACT STATEMENT: Authority: 50 U.S.C 797 and DOD Directive 5200 B
PRINCIPAL PURPOSES: To identify personnel requesting escorted entry on to MHAFB who are Guests/Visitors. ROUTINE USES: Information will be used to conduct a wants and warrants, criminal history check through the Air Force Law Enforcement Terminal System (AFLETS) and the local files check at the security police reports and analysis section (366 SFS/S5R).
DISCLOSURE IS VOLUNTARY: Failure to provide the information will result in the individual being denied base access. This letter of request will be sent to 366 SFS/S5B **two weeks prior to the date the individual concerned requires the pass. 366 SFS FORM 30a, Jun 2010**
DISPOSITION: This document is for official use only once completed; if this document is no longer in use shred it for protection of the contents.

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